

Fire Department Training Officer Registration
Michigan Department of Labor & Economic Growth
Bureau of Construction Codes & Fire Safety
Office of Fire Fighter Training
P.O. Box 30700
Lansing, MI 48909
Telephone: 517-373-7981 Fax: 517-335-4061

Authority: 1966 PA 291

NOTE - The Michigan Fire Fighters Training Council Act, 1966 PA 291, requires each fire department to designate at least one Training Officer for the department and file written notice of the appointment with the Office of Fire Fighter Training (OFFT). If the Training Officer is changed the OFFT must be notified of the change **within 7 days of the change**.

Qualifications and responsibilities of the fire department training officer are at the discretion of the chief of the department.

Use this form to register or remove a fire department training officer. Complete a separate form for each training officer being registered or removed.

Mail or fax this application to the address listed above.

ADD Training Officer		REMOVE Training Officer		TRAINING OFFICER SOCIAL SECURITY NUMBER*	
FDID NUMBER		NAME OF FIRE DEPARTMENT			
LAST NAME OF TRAINING OFFICER			FIRST NAME		MIDDLE INITIAL
STREET ADDRESS				COUNTY OF RESIDENCE	
CITY			STATE		ZIP CODE
DAYTIME TELEPHONE NUMBER (Include Area Code)			EVENING TELEPHONE NUMBER (Include Area Code)		
FAX NUMBER (Include Area Code)			CELL PHONE NUMBER (Include Area Code)		
E-MAIL ADDRESS					

STATUS (Check Only One)				DATE THIS APPOINTMENT BECAME EFFECTIVE	
Training Officer		Senior Training Officer			
PRINTED NAME OF FIRE CHIEF OR DESIGNEE			SIGNATURE OF FIRE CHIEF OR DESIGNEE		DATE

The name of the department Training Officer is published with the names of the Fire Chief and Fire Marshal in the *Michigan Fire Service Directory*. If there is more than one Training Officer on a department, the individual registered as "Senior Training Officer" will appear in the directory.

The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

*This information is confidential. Disclosure of confidential information is protected by the Federal Privacy Act.
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